

Spokane County Fire District No. 12

MEETING MINUTES

Thursday, October 13, 2022 - 7:00 p.m. –Waverly Community Center

- I. **CALL TO ORDER:** Commissioner Jim Carlson called the meeting to order at 7:02 p.m. Commissioners present were Jim Carlson, Dave Krell and Don Evans. Also present was Teresa Galvin, Secretary, Josh Evans, Fire Chief and Debbie Roberts, EMS Chief.
- II. **APPROVAL OF PREVIOUS (AUGUST AND SEPTEMBER) MEETING MINUTES:**
- **August Meeting Minutes:** Dave Krell made a motion to accept the August meeting minutes as presented. Don Evans seconded the motion. Motion passed.
 - **September Meeting Minutes:** Jim Carlson made a motion to accept the September meeting minutes as presented. Don Evans seconded the motion. Motion passed.
- III. **PRESENTATION OF PETITIONS, APPLICATIONS, APPEALS, COMMUNICATIONS, ETC:** Letter from L&I regarding D. Evans hearing claim. Discussion was held regarding protest to letter to no protest to letter.
- IV. **COMMENTS FROM AUDIENCE:** None.
- V. **REPORTS FROM STAFF:**
- Josh:** 15 calls in September - no fire, however, medical and motor vehicle calls. There was a motor cross event with 2 choppers and one ambulance. Discussion was held about attending class for extrication from electric vehicle.
- Debbie:** There will not be a sick/not sick in September. No EMT classes until the first of 2023. Latah will be holding a CPR/First Aid class
- VI. **OLD BUSINESS:**
- WSRB Report:** Don – Report to WSRB was turned in. Pump testing should occur annually; there should be pre-incident training; there should be air flow mask testing regularly.
- Washington State Fuel Tax Refund:** The Fire District received funds from the state of Washington for the fuel tax application sent in by D. Evans.
- VII. **NEW BUSINESS:**
- A. Washington State Department of L&I – Don Evans Claim:** Secretary to contact attorney to discuss protest/no protest and potentially draft protest letter.
 - B. 2022 Budget Amendment/2023 Budget:** Review position statement and discussion only.
 - C. 2023 Levy:** Review documents provided by county and discussion only.
 - D. Changes to Secretary Duties and Pay:** Discussion regarding the secretary's duties and possibly adding to Secretary's job description tracking calls and adding volunteer hours to a spreadsheet; discussion re pay tabled until next meeting.

- IX. PRESENTATION OF VOUCHERS, WARRANTS, FINANCIAL STATEMENTS AND REPORTS:** Dave Krell made a motion to pay claim vouchers and payroll vouchers 22778 to 22791 for \$2475.70. Don Evans seconded the motion; all commissioners voted yes. Motion passed.
- X. COMMENTS FROM AUDIENCE:** None.
- XI. ADJOURNMENT:** Dave Krell made a motion to adjourn the meeting at 8:15 p.m. Jim Carlson seconded the motion. Meeting was adjourned at 8:15 p.m.

DATED: November 14, 2022

APPROVED:



Jim Carlson – Commissioner



Dave Krell - Commissioner



Don Evans - Commissioner

ATTEST:



Teresa Galvin – Secretary