

# Spokane County Fire District No. 12

## MEETING MINUTES

*November 11, 2021 - 7:00 p.m.*

- I. **CALL TO ORDER:** Commissioner Jim Carlson called the meeting to order at 7:30 p.m. Commissioners present were Jim Carlson, Dave Krell and Tom Pottratz. Also present were Teresa Galvin, Secretary, Josh Evans, Fire Chief, Don Evans, Assistant Fire Chief.
- II. **APPROVAL OF PREVIOUS MEETING MINUTES:** Tom Pottratz made a motion to accept the September meeting minutes as presented. Dave Krell seconded the motion. Motion passed.
- III. **PRESENTATION OF PETITIONS, APPLICATIONS, APPEALS, COMMUNICATIONS, ETC:** There were none.
- IV. **COMMENTS FROM AUDIENCE:** Don Evans commented that he purchased holders for the gas cards in the FD vehicles.
- V. **REPORTS FROM STAFF:** Josh Evans reported they had 15 calls, mostly normal calls, 1 vehicle fire in Fairfield.
- VI. **OLD BUSINESS:**
  - A. **POLICY AND PROCEDURE MANUAL UPDATES:** Tabled
  - B. **DNR SURPLUS TRUCK:** Discussion regarding the tool boxes for the brush truck being built.
  - C. **JMT CARDS FOR FAIRFIELD AND LATAH:** Credit cards were received, however, there was one for each truck as well as one for each fire fighter. T. Galvin is to return the cards for the firefighters. D. Evans is to see if the cards work at the pumps in Fairfield.
- VII. **NEW BUSINESS:**
  - A. **PROPOSED 2022 BUDGET** – Discussion was had regarding the proposed budget.
  - B. **OPEN PUBLIC HEARING RE PROPOSED 2022 BUDGET** – The public hearing was open at 7:57 p.m. There was no public comment. Jim Carlson made a motion to close the public hearing. Tom Pottratz seconded the motion. Motion passed. The public hearing was closed at 7:59 p.m.
  - C. **TAX LEVY DISCUSSION** – Discussion was held regarding the Tax Levy for 2022.

**D. TAX LEVY OPEN PUBLIC HEARING** - The public hearing was open at 8:02 p.m. There was no public comment. Dave Krell made a motion to close the public hearing. Tom Pottratz seconded the motion. Motion passed. The public hearing was closed at 8:05 p.m.

**IX. PRESENTATION OF VOUCHERS, WARRANTS, FINANCIAL STATEMENTS AND REPORTS:** Dave Krell made a motion to pay EFT vouchers and payroll vouchers 22616 to 226647 for \$23,923.22. Tom Pottratz seconded the motion; all commissioners voted yes. Motion passed.

**X. COMMENTS FROM AUDIENCE:** There were none.

**XI. ADJOURNMENT:** Tom Pottratz made a motion to adjourn the meeting. Dave Krell seconded the motion; all commissioners voted yes. The meeting was adjourned at 8:10 p.m.

APPROVED:

  
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Jim Carlson – Commissioner

  
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Dave Krell - Commissioner

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Tom Pottratz - Commissioner

ATTEST:

  
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Teresa Galvin – Secretary